

Security Documents Release Request

To discharge securities taken as part of secured lending facilities

Email to BCSC.Instructionreleases@boq.com.au

Branch Name Date

Borrowers Details

Borrowers Name(s) in Full

Borrower to be contacted Daytime Contact Number

Settlement and Release details

Release Type:

Contact Name and Details:

Refinance Name of Financial Institution

Sale/ Release Name of Party/ies handling

Partial Substitution of security Submission attached

Debt Repaid - No settlement required Please return documents to branch for collection

Please hold at Loan Centre for collection by

Place of Settlement

Date of Settlement

Authority held to discharge the following Real Property securities:			Branch Use
Address	R/M No.	Title Ref	Partial/Full/Sub
1.			
2.			
3.			
4.			

Authority held to discharge the following other securities:		PPSR Regn No.	Amount	Branch Use
Guarantee By				Partial/Full/Sub
1.				
2.				
SSA/Bill of Sale/Goods Mortgage				
GSA/Fixed and Floating Charge				
Letter of Set-Off (TIA A/C No.)				
Other Security				
LMI Policy No/s				

Action Required for Loan Accounts Related to this Release (excluding Credit Card Accounts)					
Account Name	Account Number	Amount From Settlement	Reduce Limit to \$	Cancel Limit Only - A/C to remain open new product code	Payout and Close
				or	or <input type="checkbox"/>
				or	or <input type="checkbox"/>
				or	or <input type="checkbox"/>
				or	or <input type="checkbox"/>

Accounts For Credit of Surplus Funds Minus Any Fees and Charges Due: (excluding Credit Card Accounts)		
Account Name	Account Number	Amount

Address After Settlement

Residential Address

Postal Address

I acknowledge that the bank will action my request to release the noted securities and dispose of any surplus funds in accordance with my instruction above

If I am/we are requesting a product conversion of an Overdraft or Line of Credit as part of this Release of Security Notification, I/we understand that my/our account will attract interest calculated at the rate and manner applicable to the new product from the last day of the month prior to conversion. All other terms and conditions will apply from the first day of the month following approval and conversion of my/our request. I/we will receive confirmation that the account has been converted on my/our next periodic statement which will refer to the new account type. All outstanding fees applicable to the existing product account, including all accrued Account Maintenance fees, will be debited to your account on the last day of the month prior to conversion.

1. Borrower/ Guarantor/ Mortgagor Name

Borrower/ Guarantor/ Mortgagor Signature

2. Borrower/ Guarantor/ Mortgagor Name

Borrower/ Guarantor/ Mortgagor Signature

3. Borrower/ Guarantor/ Mortgagor Name

Borrower/ Guarantor/ Mortgagor Signature

4. Borrower/ Guarantor/ Mortgagor Name

Borrower/ Guarantor/ Mortgagor Signature

Important: No release request will be actioned unless approved and signed by the Account Manager below

Bank Use Only - Branch Use

/ / **Received** / / **Actioned**

Signature/s verified Brand Changed in EB Profile (if applicable)

Confirmed valid product conversion as per procedure

Service Charge Plan Name

Service Charge Plan No

Branch

BSB

Preparer

BOQ Account Manager

Signature

Signature

CCC Ref: